



WESTERN CONFERENCE OF TEAMSTERS LEGAL SERVICES TRUST FUND

P.O. Box 2340 | Stockton, CA 95201 | (209) 940-5250

Member Must Read & Sign

NOTICE OF RIGHTS AND RESPONSIBILITIES

The Trustees of the Western Conference of Teamsters Legal Services Plan are pleased to provide a program of pre-paid legal services. This Notice outlines some of your rights and responsibilities under the Plan.

Rights

1. To pay no fees in connection with your representation. The Plan pays all of your attorney's fees; you may not be required to pay additional fees.
2. To pay only for certain costs not paid by the Plan. The Plan pays up to \$600 per year toward filing costs and costs for service of subpoenas. You may be required to pay for filing and service costs that exceed that amount, and also costs for investigators, expert witnesses, and non-lawyer consultants. You may or may not be required to pay for postage, copies or fax charges. You may or may not be required to pay delivery costs if a special request by you requires express delivery.
3. To have the attorney complete work on your case, even if the maximum benefit has already been paid by the plan.

Responsibilities

Efficiency is the key to an effective legal services plan. We urge Panel Attorneys to provide their services as efficiently as possible. As the client, you also have a role in helping assure that services are provided efficiently. Your attorney should keep you up to date regarding developments in your case. Because Panel Attorneys have numerous clients, it is often more efficient to update you in writing, or by sending you copies of pleadings and letters, than to discuss events with you on the telephone. If that is your attorney's practice, we urge you to cooperate in that arrangement.

Of course, if you feel that you are not receiving adequate service, you should ask your Panel Attorney to address your concerns. The Trust cannot guarantee the quality of representation you receive from the Panel Attorney. But if your attorney fails to address your concerns, you may notify the Trust Office at the address indicated above.

The Trustees sincerely hope that you receive excellent legal services through the Plan. To assure that Panel Attorneys are providing quality services in an efficient manner, the Trustees routinely send questionnaires to participants. If you receive such a questionnaire, please complete and return it, to give the Trustees an accurate sense of the quality of service your Panel Attorney provided.

Thank you for your help in maintaining an efficient, high quality, legal services plan.

Received by: _____ Date: _____